

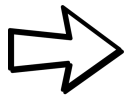


KALEI'OPU'U ELEMENTARY SCHOOL

SY 2022-2023 REGISTRATION INFORMATION



94-665 Kaaholo Street, Waipahu, HI 96797 | Phone: 808-675-0266 | Fax: 808-675-0269



BY APPOINTMENT ONLY, NO WALK-INS



REGISTRATION PACKET DROP OFF

Monday - Friday 8:00am to 3:30pm, excluding holidays

1. Drop off the completed registration ONLY in the dropbox in front of the Cafeteria.
2. **DO NOT DROP OFF ANY ORIGINAL DOCUMENTS IN THE DROP BOX.**
3. We will contact you after your registration packet has been reviewed to set up an appointment for you to bring in the **required documents listed below.**
4. When completing the registration packet, please write as legibly as possible.

REGISTRATION REQUIREMENTS

Listed below are all the required documents needed to register your child.

All students new to Kalei'opu'u Elementary School that are transferring from out-of-state or a private school and have never attended a school within the State of Hawaii DOE system must bring **ALL** of the following documents listed from 1-4 at the time of registration.

Students transferring from a school within the State of Hawaii DOE system must bring in documents listed on 2 & 4 at the time of registration.

- 1. Original Birth Certificate from the Department of Health or a Passport.
- 2. Proof of Residency:
 - **REQUIRED:** Mortgage Statement/Document, Rental or Lease Agreement, or Property Tax Bill.
 - **REQUIRED:** Recent (dated within the past 60 days) utility bill (e.g., water, electricity, gas, telephone, cable, internet).
 - **IF APPLICABLE:** If you are living with a relative or friend, provide all documents above along with a notarized letter from the homeowner stating that you and your family reside with them.
- 3. Student Health Requirements:
 - Student Health Record (Form 14): Form 14 is available from your doctor or school.
 - TB Clearance: State of Hawaii approved negative TB test.
 - Physical Examination (*taken within one year of starting date*) or appointment card reflecting a scheduled appointment within two weeks of starting date.
- 4. Release packet from previous school.